

**REQUEST FOR INFORMATION**

ID	RFP Reference	Page	Section	Questions/Request for Information	Answer
1	Component B		Project Definition Report (PDR)	In reviewing the documentation we note from the table of contents some sections missing. The following are listed in the Table of Contents but not in the RFP package: <ul style="list-style-type: none"> <li>· 1.3 Consultant Team</li> <li>· 4.0 Procurement Method Review</li> <li>· 6.0 Financial Plan</li> <li>· 7.0 Risk Management</li> <li>· 8.0 Project Recommendations</li> </ul>	These sections are intentionally left out as deemed not relevant to the RFP.
2	Component B		PDR	We note that Bird Construction has provided preconstruction budgeting and scheduling within the RFP. We assume Bird will be competing for this Construction Management Assignment also, or do Bird have another contractual arrangement with Tradeport?	This is an open tender. There are no restrictions on any proponents.
3	Component C		Form I	Can you please provide a site plan so we may prepare a construction schedule and hoarding plans.	Document will be included in addendum 2
4	Component C		Form J	The fee structure is based on what is provided and a % calculated to arrive at the fee amount. The fee amount is guaranteed even if there are savings (project cost is less), however there is no additional payment if costs are higher. Can we propose a modified fee structure that accommodates concern for the cap on the total funding restrictions for the project?	The fee structure for the Construction Management Fee remains as stated in the RFP. YHM will however introduce in Addendum No.3 an incentive to share the savings that will bring the cost below the referenced budget of \$9,500,000.
5	RFP	19	5.13 a.	Section 5.13 a) of the RFP requests the listing of subcontractors. We have a comprehensive list and would make a selection upon tendering prior to the project commencement. This question was answered during the site visit. It was stated that this listing of companies we not for trades but JV partners or other companies bidding directly on the RFP. Please confirm.	We confirm that the requirement in the RFP refers to the composition of the company that will be providing the Construction Management Services
6	Component C		Form K & M	Unit Prices (Forms K & M) are largely relevant to subcontract trades. Please clarify and identify any specific items that should be included.	Forms K and M are part of the Contract but are not required to be submitted with the Proposal submission Forms. Addendum will follow.
7	Component B		PDR	It was mentioned during the site visit that some of the documentation provided was not current. Will updated documentation be provided and if so when?	Non current documentation as stated in the site meeting only pertains to some wording in the PDR that refer to the original greenfield site which is no longer relevant. The references are minimal and should have no bearing on the proposal pricing. No further updates anticipated.
8	Subcontracting		5.13 a. & Form D	Paragraph 5.13 (a) states that the proponent must identify and provide information on all proposed subcontractors. Form D: Corporate Profile also asks for information on subcontractors. With a minimum of three quotes required per discipline, and the design yet to be finalized, this is a very significant amount of information required. May this requirement be deleted from the RFP?	We confirm that the requirement in the RFP refers to the composition of the company that will be providing the Construction Management Services. The requirement for 3 quotes applies to the tendered trades contracts and purchased items work. No changes required to the RFP.

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9	Component C & D		Form J & Agreement (A-6)	Article A-6 of agreement states that cost of bonds is extra to Contract Price. Component C, Form J, Part 2 implies cost of Bonds are included in General Cost. Please clarify.	The Proponent shall include in its submission the cost of any bonds as part of the General Requirements Fee.
10	RFP	32	8.4	RFP Paragraph 8.4 - Please describe how the project would be divided between multiple proponents, should YHM decide to do so.	This language and practice is standard in all of our processes. Although YHM reserves the right to award the provision of all Services to one or more than one Proponent, due to the nature of this project, YHM at this time has not contemplated exercising this right.
11	Component D		General Conditions	Pls provide a copy of the Safety and Security Manual for Contractors referenced in Component D, General Conditions, Items 2.2.a.v, 9.1, 9.4, 9.10, 9.11, 10.1, etc.	Document will be included in addendum 2
12	Component D		General Conditions	Please provide information showing location of Archaeological Areas per GC 10.5, and a copy of the Archaeological Procedures referenced in Component D, GC 10.6	At this time there are no archaeological areas identified.
13	Component D		General Conditions	Component D, GC21.3 – 21.6 Please clarify which Owner Supplied materials the CM will be responsible for receiving, storing, shipping to construction area, demurrage, insurance, etc.	At this time there are no Materials identified to be supplied by the Client.
14	Component D		Article A-4 – Contract Price, 4.1c	Please clarify intent of this paragraph. Is it the client's intent to convert this agreement into a "lump sum" contract with the contractor?	As specified in the RFP documents, once the trade contracts and purchased items have been tendered, the Client will enter into a lump sum contract with the Contractor. The Contractor's overhead, fee and profit on tendered trade contracts and purchased items is included in the Construction Management Fee and the Contractor will not be entitled to any additional costs or mark up for overhead, fee or profit on tendered trade contracts and purchased items. This is the essence of the Construction Management at Risk type contract.
15	Component C		Forms A – M	Many of the submittal Forms state either "Do not modify this format..." - Does this mean that the proponent is limited to the forms provided in Form C, <u>exactly</u> as is? Or can / is it expected that the proponent is to "copy" the format of the Forms (i.e. on the proponent's letterhead)? Furthermore, it is assumed that the proponent can "add" appendices to the Forms (i.e. Form E –experience. Can the proponent add project profiles of similar projects including photographs? Not exceeding 4 pages.)	Forms are submitted as such to provide for a consistent evaluation review.They are issued in word format to allow inclusion of proponent information. Forms are not to be modified (ie: no letterhead) but should include all necessary information. Additional documentation can be added where appropriate provided the required criteria is followed.
16	Component D		Schedule A: Price Breakdown	In the "General Requirements Fee" itemized chart of fees, item # 2 – Head Office Overheads, and item # 3, Site Supervision, column (4) "Inclusions" lists "Project Manager, Estimator, Project Coordination, Superintendent, Safety Officer". Please clarify if this is meant as all costs relating to Project Manager, Estimator? We ask this to be clarified, because in Schedule F, item 3, the Construction Management & General Requirements Fee Checklists indicates item # 7. Construction Management Staff... including Project Manager, Estimator, Coordinator, Superintendent, Safety... Etc.. to be included in "Construction Management Fee". This would appear to be a discrepancy.	For the sake of clarity, Head office overhead shall be included in the General Requirements. Construction Management staff as stipulated in item 7 of section 4.0 Construction Management Fee and General Requirements Fee Checklist shall be included in the Construction Management Fee.

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17	Component D		Schedule A: Price Breakdown	In the "General Requirements Fee" itemized chart of fees, item # 13 – Insurance, column (4) "Inclusions" lists "All risk, course of construction, liability". We ask this to be clarified in which fee to include Line A or Line B, because in Schedule F, item 3, the Construction Management & General Requirements Fee Checklists indicates item # 9. "Insurance" to be included in "Construction Management Fee". This would appear to be a discrepancy.	For the sake of clarity, Insurance shall be included in the General Requirements Fee.